

Therapy Courses - Booking Conditions

- 1) To reserve a course place a non-refundable deposit of 50% of the course fee is required plus the completed enrolment form.
- 2) Course places are limited and cannot be guaranteed. It is advisable to contact the administration office at the Therapy courses to check availability prior to enrolment.
- 3) The balance of the course fees on one day courses are payable in full 10 days before the course date.
 - a) For late bookings this will be at the discretion of the proprietor.
- 4) On courses of longer duration an installment system is available. Your remaining balance will be equally divided and monies paid before the first date of attendance..
- 5) Course cancellations must be put in writing 4 weeks before the course start date. Course material will have been prepared and applied for and your reservation confirmed, therefore a cancellation fee of £70.00 will be incurred on one day courses, £100 on two day courses, and £150 on three day courses. Courses over three days will incur a fee of £300. After this date full course cost will be incurred.
- 6) If you fail to attend a confirmed course (includes payment of a deposit) or complete a course for any reason, no refunds will be made nor will you be entitled to transfer your course training to a later date. You would have to re-enroll incurring the full costs
- 7) In the event of a cheque being referred by the bank, tuition will be suspended and any charges incurred by "Therapy Courses" will be passed on to the student. (This will involve interest, outstanding tuition fees, assessment fees and bank charges).
- 8) The "Therapy Courses" reserves the right to decline the application of a student.
- 9) It is the student's responsibility to check the information regarding a course and ensure that it is suitable.
 - a) If extra advice and tuition is required payment based on an hourly rate will be charged.
- 10) If an assessment is made non-competent by the Assessor a further assessment date can be booked at a fee of £50.00. You will receive clear and constructive feedback on the area/s that requires more practice.
- 11) In certain circumstances "Therapy Courses" may need to cancel or reschedule a course. This could occur due to insufficient numbers or an emergency situation. If this is the case a refund of course fees paid will be offered to the student if a no other date is suitable.

Therapy courses booking form

- 12) All materials (includes videos, and DVDS) issued prior to, during and after your course remain the property of “Therapy Courses” with regard to copyright, design and tuition format. No copies of course material or usage other than for the student learning must be made.
- 13) Health, Safety and Security is strictly adhered to at “Therapy Courses” and all students are required to comply, uphold and abide by the regulations. Failure to do so will result in suspension of tuition.
- 14) Your course fees entitle you to course tuition, hand outs, resource packs and use of equipment and products relating to your training. There will be a charge for any other resources supplied by the centre.

Education Requirements

Students enrolling in any of the courses at Therapy Courses must be over 16 years of age.

Physical Requirements

Before entering any new career you must prepare yourself for the possible physical and mental demands it may require. Some of these courses may require one to stand or sit for long periods of time. Sturdy shoes and good posture are important in keeping your back strong and efficient. If you have been diagnosed with carpal tunnel syndrome you may need to consider the fact that these courses may require you to do a lot of work with your hands. If you have certain learning disabilities, you may find the studies more challenging. Persons with learning and physical limitations are encouraged to visit a school or salon and observe the demands that will be placed on you.

Ethical Standards

During your time as a student you will come in contact with all different kinds of people from all different walks of life. Everyone is treated equally and fairly your job will ultimately be to "serve the public" therefore, keep in mind that you may or may not come in contact with people who have different lifestyles than your own, and possibly with an illness or disease. You will be taught during theory classes how to recognize some types of illness and disease and how to treat the situation. It's to your benefit, and others, to become as knowledgeable as possible in health and safety issues.

Qualifications

Vocational Training Charitable Trust (VTCT) is one of the leading examining boards in the Beauty Industry and is a UK Government approved awarding body, offering Vocationally Related Qualifications (VRQ). Candidates wishing to achieve a VTCT Qualification may do so by paying an additional fee for registration, assessment and completing the necessary course work away from centre and returning for an assessment. Detailed information and costs relating to VRQ assessments are provided upon request.

Please note that the work involved doing a VTCT Qualifications is intense and requires a lot of home study, both practical and theory, so 100% dedication is needed in order to complete and pass the qualifications. Also, as you are required to do most of your practical case studies in your own time you will be required to have all of the necessary products and equipment.

What is the difference between a 'Therapy Courses' Certificate and a VTCT qualification?

For those of you who are considering working for yourself in your own salon or as a mobile therapist then the Therapy Course Certificate, which is valid for insurance purposes, would usually suit your needs. In cases where you may be looking for employment, in salons, spas or cruise ships, both in the UK and/or aboard, the VTCT qualifications that we offer are often preferred. Additional costs apply if opting to take VTCT qualifications, please check with tutor at time of booking.

The practical training you will receive is the same for both the qualifications however, with VTCT there is a requirement for cases studies, additional theory work and a return for an assessment day.

Therapy courses qualifications

Our certificates, although not the highest national qualification, do carry the accreditation of a major industry body: Guild of Professional Beauty Therapists & The Guild of Holistic Therapists. The Diploma you receive will indicate that you have been trained to a high standard, and this will allow you to carry out professional treatments on the public and you will be able to obtain insurance. Please speak to your tutor for further information.